



**SCHOOL CAPITAL PROJECT COMMITTEE
WATERTOWN, CT
REGULAR MEETING AGENDA
WEDNESDAY, FEBRUARY 18, 2026
MINUTES**

**WATERTOWN TOWN HALL
TOWN COUNCIL
CHAMBERS
7:00 P.M.
61 ECHO LAKE RD.
WATERTOWN, CT 06795**

1. Call Meeting to Order.

Chairman Robert Porter called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance.

Chairman Robert Porter led the pledge of allegiance.

3. Roll Call

Robert Porter, Chairman
Anthony Ciriello
Jeffrey Franson
Jim Lehner
Brian Mays
Thomas Walsh

Lisa Fekete, Acting Superintendent of Schools
Luigi Velardi, BOE Facilities
Donna Ford, Purchasing Agent

Absent: Mark Guerrera, Thomas Claire, Jeffrey Desmarais, Mary Ann Rosa

4. Minutes.

a. Regular Meeting – January 21, 2026

Motion: Jeffrey Franson seconded by Jim Lehner: to accept the January 21, 2026 meeting minutes as presented.

Motion passed unanimously

5. New Business

a. Discussion and possible action on project invoices to be authorized.

	Vendor	Invoice Number	Dates	Amount Due
1.	PM Resources, LLC	801	1/21/2026	\$6,347.20
2.	Colliers Project Leaders	0001142731	1/31/2026	\$1,827.10

1. Jeffrey Franson asked if the work was completed?

Luigi Velardi answered I believe so, I just send the 3 change orders. I am unsure if he used up everything, he was contracted for.

Chairman Robert Porter stated he still owes us a closeout.

Motion: Jeffrey Franson seconded by Brian Mays: to pay PM Resources, LLC, Invoice #801 dated 1/21/2026 in the amount of \$6,347.20.

Motion passed unanimously

2. Jeffrey Franson asked was four percent of the construction assisting with the bid?

Luigi Velardi answered the bidding and the walk through, which was last Thursday.

Anthony Ciriello noted the bids are due March 30th.

Luigi Velardi stated one requested another walk through.

Jeffrey Franson asked how many bidders were at the walk through?

Luigi Velardi answered about 6 or 7 HVAC bidders and they brought in their support staff. I believe you have the list of bidders if not I will send the list to you.

Jeffrey Franson asked has there been any topics brought up about the procurement of equipment?

Luigi Velardi answered my understanding is the change in freon, with the new law that maybe an issue.

Anthony Ciriello asked was the walk through mandatory?

Luigi Velardi answered yes, we were there for an hour and a half to two hours, they were very thorough.

Motion: Anthony Ciriello seconded by Jeffrey Franson: to pay Colliers Project Leaders, Invoice #0001142731 dated 1/31/2026 in the amount of \$1,827.10.

Motion passed unanimously

6. Old Business

Jeffrey Franson asked on the bid project we wanted to keep this job going would there be a need for a special meeting?

Luigi Velardi answered I don't believe we are going to need one, it will give us time to review them.

7. Adjournment

Motion: Jeffrey Franson seconded by Brians Mays: to adjourn meeting at 7:10 p.m.

Motion passed unanimously

Respectfully submitted

Robert Porter, Chairman
Watertown Public Buildings Committee